PURCHASE ORDER

SAMPLE ONLY - ALL PARTIES AND FIGURES ARE ILLUSTRATIVE

Reference	PO-2026-087	Date	2026-10-21

BUYER / ISSUER	SUPPLIER
NORTHSTAR TRADING LTD. 88 Waterfront Avenue Vancouver, BC V6B 1A1 Canada imports@northstar.example	HARBOR SUPPLY CO. 1200 NW Harbor Street Portland, OR 97209 United States export@harborsupply.example

Currency / reference	USD / PO-2026-087
Trade term / place	FCA Portland, OR - illustrative agreed terms
Delivery requested	2026-11-15

Goods ordered

Product code	Description	Qty	Unit	Price USD	Amount USD
HB-500	Stainless steel water bottle, 500 ml	500	pieces	12.50	6,250.00
HB-TOTE	Cotton canvas tote bag, natural	300	pieces	4.50	1,350.00

Goods subtotal	USD 7,600.00
Export documentation fee	USD 85.00
Inland freight to port	USD 240.00
Tax (illustrative 0%)	USD 0.00
TOTAL	USD 7,925.00

Payment and review

Illustrative payment terms: 30% deposit with order; balance before shipment. Confirm agreed terms and tax treatment independently. Supplier acknowledgement is separate. This example does not obtain supplier acceptance, transmit an order or establish contract enforceability.

Create and review your own draft at https://tradocket.com/. Requirements vary by destination and transaction. All sample figures are fictional; do not submit this file to customs or a trading partner as an actual shipment document.